

# INDEPENDENT LIVING SERVICES OF SIMCOE COUNTY & AREA

## ANNUAL REPORT 2016 - 2017



**Our Mission**  
*Independent Living Services exists to provide support and services to people with physical disabilities or limitations in Simcoe County, to assist them to lead dignified, productive, and independent lives.*

*"Opening Doors & Minds" is our commitment to work with the community to increase opportunities for participation, making*

### ILS Values

*Dignity Equality Respect Independence  
Inclusion*

*Celebrating 40 years 1977-2017*

## Annual Report to the Membership from the Chair of the Board and Executive Director

Within the rapidly changing environment we live in, the focus of the Independent Living Services over the past year has been to try to maintain awareness of the current environment, and attempt to keep options open for the evolution of the agency. With this focus in mind, we have maintained our active involvement with the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) at both the Board and staff level, and participated in provincial networking opportunities.

We have maintained involvement provincially with the Ontario Association of Independent Living Service Providers (OAILSP). In partnership with the OAILSP, we participated in working with Dr. Paul Williams of the University of Toronto to develop a briefing on "Building Community-Based Capacity to Meet Ontario's Needs". This study was shared with the MPPs in Ontario, and the LHIN Chief Executive Officers across the province. This brief explains the ability of the Independent Living Philosophy to support a wide variety of individuals to live in the community in a cost effective manner, and avoid the capital expenditures of building more institutional settings. This study assisted the organization to be more proactive in identifying the long waiting lists for Attendant Care services in Simcoe County (the longest in the province), and to become more open to broadening our programs to offer this service to a broader target group than just adults with physical disabilities.

While our Strategic Plan was only one and a half years old, we proceeded to review and revise this plan given the structural changes happening in the health care system. We are still committed to becoming accredited in early 2019, have formalized our Client Advisory Committee, and moved forward with plans to initiate a Facebook presence to engage younger adults with physical disabilities to become active participants in their community.

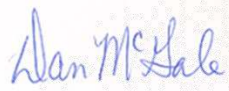
As a community agency in Simcoe County, we have continued working with our community partners to streamline and improve access to assistive devices through the Accessibility Resource Centre. We have formalized a Centralized Funding pool with community

*Celebrating 40 years 1977-2017*

fundere to support the purchase of assistive devices, and to support their ongoing independence in the community. The United Way of Simcoe Muskoka, and several local Service Clubs have worked with us to support this venture. We have also built on our success with Community Connections (211) in offering the Assistive Device Exchange Program to support the reuse of gently used assistive devices in our region. We have incorporated a more user friendly database for this exchange program, and there is the possibility of further expanding this program in the next two years.

Our Board has initiated a formal review of how we track and improve client safety, and the quality of services. We have identified what we have in place, initiated some changes to date, and will be formalizing this approach over the next year.

As we celebrate our 40<sup>th</sup> anniversary as a community agency, Independent Living Services continues to seek out innovations, and partnerships, to continue our goal to make Simcoe County a welcoming place for all citizens.



Dan McGale  
Executive Director



Lisa Belcourt  
Board Chair



*Celebrating 40 years 1977-2017*

**Excerpt from the 2016-2017 Draft Audited Financial Statements as of March 31, 2017 prepared by BDO Canada LLP**

<b>Independent Living Services of Simcoe County and Area Statement of Financial Position</b>				
<b>March 31</b>	<b>General Fund</b>	<b>Internally Restricted Fund</b>	<b>Total 2017</b>	<b>Total 2016</b>
<b>Assets</b>				
<b>Current</b>				
Cash and cash equivalents (Note 2)	\$ 235,452	\$ 359,452	\$ 594,904	\$ 576,718
Amounts receivable	100,742	1,880	102,622	54,206
Prepaid expenses	27,708	-	27,708	25,864
Interfund balance	-	223,821	223,821	223,821
	<u>363,902</u>	<u>585,153</u>	<u>949,055</u>	<u>880,609</u>
Long-term investments (Note 3)	295,010	-	295,010	338,028
Capital assets (Note 4)	73,967	-	73,967	54,366
	<u>\$ 732,879</u>	<u>\$ 585,153</u>	<u>\$ 1,318,032</u>	<u>\$ 1,273,003</u>
<b>Liabilities and Fund Balances</b>				
<b>Current</b>				
Accounts payable and accruals (Note 5)	\$ 416,168	\$ -	\$ 416,168	\$ 351,844
Deferred revenue	23,053	-	23,053	800
Interfund balance	223,821	-	223,821	223,821
	<u>663,042</u>	<u>-</u>	<u>663,042</u>	<u>576,465</u>
Commitments (Note 6)				
Contingencies (Note 7)				
Fund balances	69,837	585,153	654,990	696,538
	<u>\$ 732,879</u>	<u>\$ 585,153</u>	<u>\$ 1,318,032</u>	<u>\$ 1,273,003</u>

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

The accompanying notes are an integral part of these financial statements.

4

*Celebrating 40 years 1977-2017*

Excerpt from the 2016-2017 Draft Audited Financial Statements as of  
March 31, 2017 prepared by BDO Canada LLP

<b>Independent Living Services of Simcoe County and Area Statement of Operations and Changes in Fund Balances</b>				
<b>For the year ended March 31</b>	<b>General Fund</b>	<b>Internally Restricted Fund</b>	<b>Total 2017</b>	<b>Total 2016</b>
<b>Revenues</b>				
Grant - North Simcoe Muskoka LHIN (Note 8)	\$ 5,930,419	\$ -	\$ 5,930,419	\$ 5,661,546
Grant - United Way	-	-	-	19,730
Grant - Employment and Social Development Canada	4,984	-	4,984	3,791
Donations	8,843	-	8,843	7,350
Bingo (net of prizes)	10,069	-	10,069	9,791
Fee for service, interest and other revenue	7,867	1,987	9,854	12,412
Membership Fees - collaborative	17,700	-	17,700	38,400
	<b>5,979,882</b>	<b>1,987</b>	<b>5,981,869</b>	<b>5,753,020</b>
<b>Expenses</b>				
Advertising and promotion	6,986	-	6,986	7,586
Amortization of capital assets	30,010	-	30,010	18,484
Building occupancy	180,393	-	180,393	193,051
Employee benefits (Note 9)	1,007,184	-	1,007,184	979,355
Insurance	26,415	-	26,415	24,953
Miscellaneous	7,944	-	7,944	5,125
Office	118,490	-	118,490	92,880
Professional fees	44,182	-	44,182	45,291
Purchased services	24,094	-	24,094	25,541
Salaries	4,360,281	-	4,360,281	4,273,524
Staff and volunteer training, conventions and seminars	28,653	-	28,653	22,217
Telephone	41,631	-	41,631	41,778
Transportation and accommodation	153,508	-	153,508	151,030
	<b>6,029,771</b>	<b>-</b>	<b>6,029,771</b>	<b>5,880,815</b>
Excess of revenues over expenses (expenses over revenues) for the year - operations	(49,889)	1,987	(47,902)	(127,795)
Unrealized gain on investments (Note 3)	6,354	-	6,354	9,373
Change in fund balance for the year	(43,535)	1,987	(41,548)	(118,422)
Fund balance, beginning of year	113,372	583,166	696,538	814,960
<b>Fund balance, end of year</b>	<b>\$ 69,837</b>	<b>\$ 585,153</b>	<b>\$ 654,990</b>	<b>\$ 696,538</b>

The accompanying notes are an integral part of these financial statements.

5

*Celebrating 40 years 1977-2017*

## Support Services Summary Number of Individuals Served

Program	Number of Individuals Served	Number of New Admissions This Year
Attendant Care Supportive Housing Services	55	7
Attendant Outreach Services	102	13
<b>Sub-total Attendant Care</b>	<b>157</b>	<b>20</b>
Assisted Living for Seniors	75	24
<b>Total Support Services</b>	<b>232</b>	<b>44</b>

## Attendant Care Program Information

### History of Waitlist—Attendant Care

Year	Attendant Outreach Services	Supportive Housing	Total
2013-2014	57	7	64
2014-2015	49	16	65
2015-2016	60	11	71
2016-2017	88	21	109

*Celebrating 40 years 1977-2017*

## Primary Disabilities of Individuals Receiving Attendant Care Services 2016/17 Age Range

Multiple Sclerosis	23.5 %
Spinal Cord Injury	20%
Other	12.8%
Stroke	10%
Cerebral Palsy	7 %
Arthritis	5.7%
ALS	4.2%
Spina Bifida	3.5%
Fredrick's Ataxia	3.5%
Amputee	2.8%
Muscular Dystrophy	2.1%
Parkinson's	2.1%
Acquired Brain Injury	1.4 %
Guillain-Barre Syndrome	1.4 %

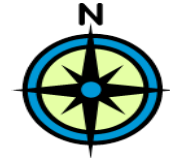
Age Range	Wait List		On Service	
	Attendant Outreach Services	Supportive Housing	Attendant Outreach Services	Supportive Housing
18 and under	1	0	0	0
19 to 35	8	4	4	8
36 to 54	29	9	16	26
55 to 64	20	4	14	23
Over 65	30	4	21	45
Total	88	21	55	102

*Celebrating 40 years 1977-2017*

**Accessibility Resource Centre  
2016-2017**

<b>Individuals Served</b>	<b>272</b>
<b>Financial Supports Accessed to Support Individuals</b>	
Service Clubs	\$19,648
Faith Groups	\$ 3,499
Government Programs	\$ 8,161
Disability Groups	\$ 7,101
<b>Total</b>	<b>\$38,409</b>

**Assistive Devices Exchange Program**



Listings of Used Equipment	339
Matches	409
Unique Visitors to ADE Web Site	<b>7,240</b>



[www.assistivedeviceexchange.com](http://www.assistivedeviceexchange.com)

*Celebrating 40 years 1977-2017*



**Officers**

**Lisa Belcourt  
Patricia Copeland  
Kathy Boucquey**

**Board Chair  
Vice-Chair  
Treasurer**

**Directors**

**Blair Almond  
Jane Binns  
Terry MacMillan  
Louise Pope**

**David Sibley  
Kim Simpson  
Lorraine Smith  
Les Tutkaluke**



**Nominating Committee Report 2017—Presented by Lisa Belcourt, Chair, Nominating Committee**

*The following  
nated to the  
follows, to comply with our Bylaws:*

*individuals are nomi-  
Board of Directors as*

<b>Lisa Belcourt (09/2014)</b>	<b>3 years</b>
<b>Lorraine Smith (12/2016)</b>	<b>3 years</b>
<b>David Sibley (09/2015)</b>	<b>2 years</b>
<b>Kathy Boucquey (01/2015)</b>	<b>3 years</b>
<b>Patricia Copeland (02/16)</b>	<b>2 years</b>

*Celebrating 40 years 1977-2017*

## ILS STAFF

### Administrative and Senior Staff Members

Dan McGale	Executive Director
Dianne Reynolds	Manager of Attendant Care Services
Tami Tarini	Manager of Senior Services
Cathy Moorhead	Office Manager
Brian Young	Human Resources Co-ordinator
Eileen Page	Executive Assistant
Brenda Honig	Human Resources/ Accounting Officer
Michelle Hughes	Administrative Assistant
Maryann Masters	Program Assistant
Agnes Kovacs	Finance Officer
Chris Rooney	Database Administrator

### Program Supervisors

Merja Manseau, Roberta McComb,  
Shirley Robles, Gail Keohan & Breanne Guest

### Client Services Coordinators

Susan Dawes, ALP  
Tara Cole, AC

### Schedulers:

Valerie Richardson, Kerry Sherwood, Laura Rowley  
Rachel Zavitz and Debbie Peart

### Accessibility Navigator

Christy Skelly

### Public Awareness Co-ordinator

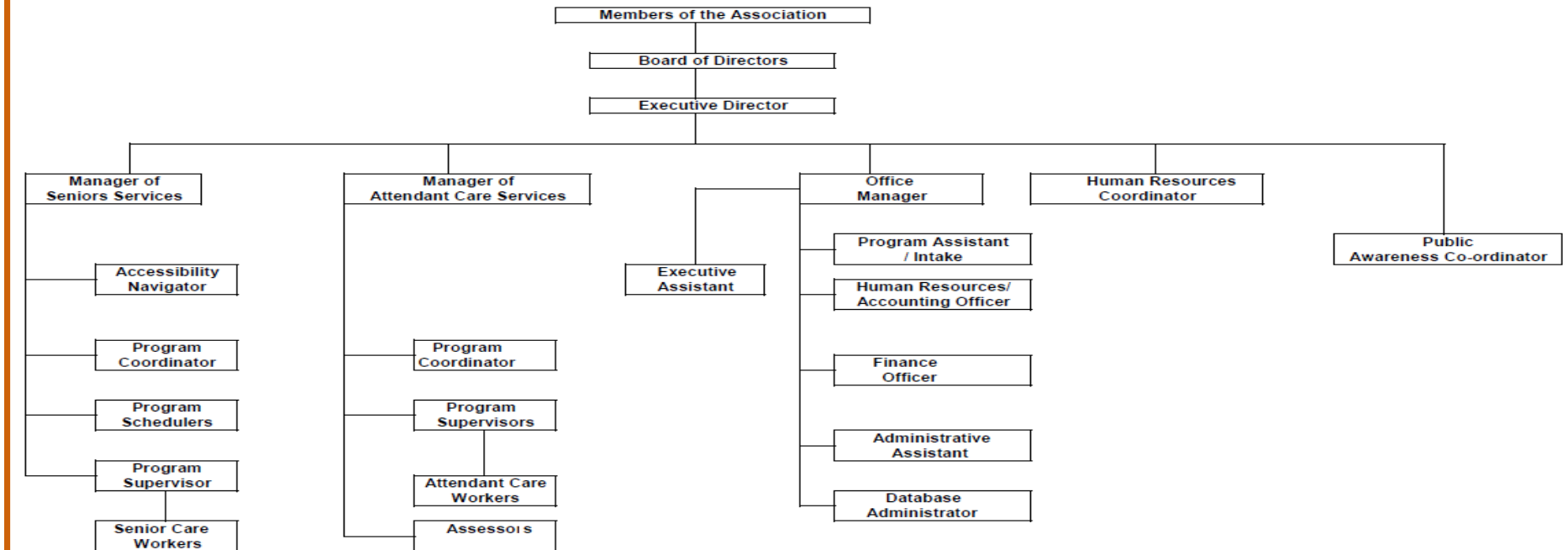
Christina Strong

**152 Front line staff working in the Attendant Care and Senior Care Programs in Simcoe County Communities**

**Program Volunteers —30 Individuals offering 490 Hours of support to our programs**

*Celebrating 40 years 1977-2017*

**Independent Living Services of Simcoe County and Area**  
**Organizational Structure 2016 - 2017**



*Celebrating 40 years 1977-2017*

*This Year's Recipients  
Celebrating*



**20 Years of Service**

**Pat Chapman**

**Cathy Moorhead**

**Nellie Teekens**

**15 Years of Service**

**Joy Bradford-McQueen**

**Kim Griffin-Haines**

**Michelle Hughes**

**Barry McGrady**

**10 Years of Service**

**Jane MacDonald**

**Brenda Slack**

*Celebrating 40 years 1977-2017*

*Thank you to our donors for their generous donations to Independent Living Services of Simcoe County and Area:*

**DONORS**



An Anonymous Donor  
Donna Rolland  
Blair Almond  
Lisa Belcourt  
Jane Binns  
Kathy Boucquey  
Patricia Copeland  
Ann Cowdery  
Sheila Farrance  
Nancy Gibson  
Francine Hillier

Rheta Horne  
Ken & Linda Huggins  
Fred Larsen  
Joan Lawton  
Terry MacMillan  
Laurie & Nicholas Marshall  
Jack Merwin  
Tracy Odell  
Jeffery Penner  
Louise Pope

Dave Sibley  
Kim Simpson  
Lorraine Smith  
Marguerite Smith  
Darryl Taylor  
Third Age Barrie  
Les Tutkaluke  
Wayne Yuristy

*Celebrating 40 years 1977-2017*

# INDEPENDENT LIVING SERVICES OF SIMCOE COUNTY & AREA

## ANNUAL REPORT 2016 - 2017

Independent  
Living Services



Opening Doors & Minds

## VISION STATEMENT

**A society where people  
with physical disabilities  
or limitations have equal  
access and opportunity.**

**1102 – 44 Cedar Pointe Dr.  
Barrie, Ontario L4N 5R7**

**Phone: 705-737-3263**

**Toll Free: 1-800-465-1133**

**TTY: 705-737-3242**

**Fax: 705-737-1874**

**E-mail:**

**[ilssimcoe@ilssimcoe.ca](mailto:ilssimcoe@ilssimcoe.ca)**

**[www.ilssimcoe.ca](http://www.ilssimcoe.ca)**

*Celebrating 40 years 1977-2017*